PTO VOLUNTEER *Opportunities*

Lincoln PTO has lots of openings in 2024-2025!

In most cases our outgoing PTO member is a 5th grade parent available to help you get started and all along the way! Let us know if you're interested in working with PTO!

Fundraising Director

The Fundraising Director works with the Board to establish annual fundraising goals and identify key fundraising events throughout the year. They work with event committees to run our fundraising events and programs.

Treasurer

The Treasurer keeping a record of receipts and disbursement and pays all bills . They coordinate tax returns and present financial report at meeting and at the end of the fiscal year.

Parent/Teacher Liaison

The Parent/Teacher Liaison Lead or Committee works with the Board to celebrate and support our teachers. They check in monthly with teachers and staff to identify needs, work with room parents to coordinate activities such as staff luncheons and organize events for Staff Appreciation Week in May.
Effort: Most effort is organizing teacher birthdays before school starts and in May for Teacher Appreciation week.

Yearbook Coordinator

The Yearbook Coordinator works with the Board and our yearbook vendor to organize yearbook sales and pricing. They collect photos from classes, events, clubs, shows, assemblies, and Spirit Days with the help of Room Parents and Event Leads.
Effort: Year-round effort with photo collection. More effort during late March and April working on layout and reviews.

PTBoard Adminstrator

Work with school PTBoard Admin (Evelyn Gillis) to ensure that families have access to PTBoard and support event leads with creating sign up forms and announcements.
Effort: Most effort is setting up for the school year with minimal effort year round.

Spirit Wear Coordinator

Coordinate the selection, design, ordering, inventory, and sales of new school T-shirts and any related products.
Effort: Most effort is setting up for the school year with possible second sales push based on school events like field trips or events.